## LIMITED

A member of @ The Oberoi Group

Registered Office: 4 Mangoe Lane, Kolkata – 700 001
Telephone: 91-33-22486751, Facsimile: 91-33-22486785
Investor Service Division: 7, Sham Nath Marg, Delhi-110054
Telephone: 91-11-2389 0505, Facsimile: 91-11-238900575
Website: www.eihltd.com, Email: isdho@oberoigroup.com
CIN: L55101WB1949PLC017981

## NOTICE TO EQUITY SHAREHOLDERS OF THE COMPANY

Sub: Transfer of Ordinary Equity shares of the Company to the Investor Education and Protection Fund Suspense Account.

Members are hereby informed that in accordance with the provisions of Section 124(6) of the Companies Act, 2013 read with the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (IEPF Rules), recently notified by the Ministry of Corporate Affairs, Government of India (MCA), ordinary Equity shares of the Company, in respect of which dividend entitlement have remained unclaimed or unpaid for a consecutive period of Seven (7) years or more, are required to be statutorily transferred by the Company to the Investor Education and Protection Fund (IEPF) Suspense Account of the Government of India.

As per records of the Company, unclaimed/unpaid dividend for the Financial Year 2008-09 i.e for the year ended 31st March, 2009 has been transferred to IEPF on 6th October, 2016. The unclaimed/unpaid dividend for the 7 (seven) consecutive years from the Financial Year 2009-10 upto the Interim Dividend for the Financial Year 2015-16 is presently lying with the Company.

In accordance with IEPF Rules, the concerned members are given an opportunity to claim such dividend for the Financial Year 2009-10 and onwards upto Financial Year 2015-16 by sending a letter under their signature so as to reach Investor Service Division (ISD), EIH Limited, 7 Shamnath Marg, Delhi-110054 by 30th November, 2016. The Details of the concerned members and ordinary Equity shares held by the Equity Shareholders which, if not claimed, will be transferred to IEPF, are available on the Company's website <a href="www.eihltd.com">www.eihltd.com</a> under the section "Investor Relations". In case valid claim is not received by the ISD by the aforementioned date or such extended date as the Company may decide, the Company will have no option but to take action towards transfer of the shares to IEPF, pursuant to IEPF Rules.

The concerned shareholders, holding shares in physical form and whose shares are liable to be transferred to IEPF suspense Account, may note that the Company would be issuing duplicate share certificate(s) in lieu of the original share certificate(s) held by them for the purpose of transfer of shares to IEPF Suspense Account as per IEPF Rules and upon such issue, the original shares certificate(s) which stand registered in their name will stand automatically cancelled and be deemed non-negotiable. The shareholders may further note that the details uploaded by the Company on its website should be regarded and shall be deemed adequate notice in respect of issue of duplicate shares certificate(s) by the Company for the purpose of transfer of shares to IEPF Suspense account, pursuant to IEPF Rules.

Upon transfer of shares to IEPF, Shareholders can only claim the shares from the IEPF. For claiming such shares, the shareholders are required to follow the procedure as under:

- a) Make an online application in Form IEPF-5 available on the website <u>www.iepf.gov.in</u> along with the fee as may be prescribed by the Central Government, from time to time;
- b) Send a copy of the online application duly signed by him/her alongwith all documents mentioned in Form IEPF-5 to the Company's Investors Services Division, 7, Sham Nath Marg, Delhi – 110 054 for verification of his/her claim;
- The Company shall, within 15 days of receipt of the claim form, send a verification report to the IEPF Authority alongwith all documents submitted by the claimant;
- d) On verification, the IEPF Authority shall release the shares directly to the claimant.

Individual Notice dated 1st November, 2016 in this regard have been sent to the concerned members by Registered post at the address registered with the Company. In case the members have any queries on the subject matter, they may write to ISD, EIH Limited, 7, Shamnath Marg, Delhi-110054 or send e-mail at <a href="mailto:isdho@oberoigroup.com">isdho@oberoigroup.com</a>, invcom@oberoigroup.com or by calling on telephone no. 011-23890505.

Place: Delhi S. N. Sridhar Date: 17th November, 2016 Sr. Vice President & Company Secretary