

Registered Post

S.No.

Date:

Joint Holder(s)

Ref: Folio No/ DP. ID.- Client ID:

No. of Shares.

Dear Shareholder(s)

Sub: Transfer of Shares to Investor Education and Protection Fund (IEPF)

We refer to the various reminders sent to you by the Company requesting you to claim your dividend(s) before the same is transferred to IEPF. Pursuant to provisions of Section 205 / 124(6) of the Companies Act, 1956 / Companies Act, 2013 (Act) read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (IEPF Rules), as amended from time to time, the Company is required to transfer the shares for which dividend has not been claimed for 7 (seven) consecutive years to Investor Education and Protection Fund (IEPF).

As per the records of the Company, we regret to note that you have not claimed the dividend for the consecutive seven years from the Financial Year to Financial Year and the dividend amount was transferred to IEPF. Details of further dividend is reproduced below:

In terms of aforesaid provisions, the Company is required to transfer the aforesaid number of equity shares of Rs. 2 each held by you in the aforesaid folio/ depository account to IEPF. You may further note that after the transfer of shares any corporate benefit arising out of your shareholding in the Company shall be credited in favour of IEPF.

For Claiming these dividend, please write to the Investor Service Division along with cancelled cheque, EIH Limited, 7 Sham Nath Marg, Delhi -110054, isdho@oberoigroup.com, invcom@oberoigroup.com or call on 011-23890575 before the due date of transfer of shares (i.e by 31st March 2020) failing which we will have no other option but to transfer the shares held by you to IEPF.

For claiming such shares and / or dividend which has already been transferred to IEPF, the shareholders are required to follow the procedure mentioned hereunder:

- a) Make an online application in Form IEPF-5 available on the website www.iepf.gov.in along with the fee as may be prescribed by the Central Government from time to time;

EIH Limited

A MEMBER OF THE OBEROI GROUP

CIN:L55101WB1949PLC017981

CORPORATE OFFICE: 7 SHAM NATH MARG, DELHI -110054, INDIA / TELEPHONE: +91-11-23890505/ WEBSITE: WWW.EIHLTD.COM

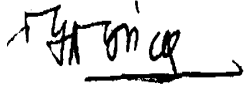
- b) Send a copy of the online application duly signed by him/her alongwith all documents mentioned in Form IEPF-5 to the Company's Investors Services Division, 7, Sham Nath Marg, Delhi – 110 054 for verification of his/her claim;
- c) The Company shall, within 15 days of receipt of the claim form, send a verification report to the IEPF Authority alongwith all documents submitted by the claimant;
- d) On verification, the IEPF Authority shall release the shares and dividend directly to the claimant.

Assuring you of our best services at all times.

Thank you,

Sincerely,

For **EIH Limited**



S.N. Sridhar

Sr. Vice President & Company Secretary